



AGENDA

August 12, 2013, 6:30PM
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: **Time:** _____

1. The pledge of allegiance

2. Roll Call:

	Present	Absent
Mayor Karl Popoff		
Council Position #1 Melinda McVey		
Council Position #2 Larry Brennan		
Council Position #3 Brice Gregory		
Council Position #4 Doug Brand		
STARTING VOTE		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison Vacant		

3. Special Orders of Business: (pages 4-7)

- Volunteer Appreciation
- WWTP update, Will Newdall, Public Works Superintendent
- Request to address the Council from County Commissioner, David Itzen
- Introduction and possible interview of potential planning commission candidate

4. Consent Calendar

Minutes: December 10, 2012 and May 13, 2013 meetings

5. Citizens Comments

As presented to the Mayor at the beginning of the meeting

6. Public Hearing (pages 10-16)

- Alley vacation hearing

7. Citizen Requested Agenda Items

None scheduled

8. Public Contracts and Purchasing (pages 17-20)

- Third Street improvements and general maintenance paving

9. Ordinances & Resolutions (pages 21-31)

- Resolution R1314-01 Fire Truck Capital Projects Local Option Levy
- Resolution R1314-02 Annual DLCD Coastal Grant

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community

- c. Resolution R1314-03 Award of street improvements and paving contract
- d. First Reading Ordinance 649 alley vacation
- e. Resolution R1314-04 planning commission appointment

10. Miscellaneous Items (including policy discussions and determinations)
(pages 32-43)

- a. Promotions Committee makeup
- b. Letter from City of Brookings
- c. Upcoming meetings and trainings

11. City Administrator's Report
To be presented at meeting

12. Mayor and Council Member Comments

- a. Mayor Karl Popoff
- b. Councilors
 - 1) Melinda McVey
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison, Vacant

13. Citizens Comments
As presented to the Mayor at the beginning of the meeting

14. Executive Session
None scheduled

The next scheduled meeting of the Gold Beach City Council is Monday, September 9, 2013 at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

15. Adjourn Time: _____

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

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SPECIAL ORDERS OF BUSINESS

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **3. d./9. e.**
Council Hearing Date: August 12, 2013

TITLE: Planning Commission Candidate

SUMMARY AND BACKGROUND:

Planning Commission positions #1, #2, and #4 are vacate due to resignations. We have received three applications since last meeting. One applicant is ineligible, one candidate I have reservations about that I will share with the Council, and one appears to meet the eligibility requirements.

Richard Thompson: Mr. Thompson meets the residency requirements. He was president of the Senior Center for three years. He also volunteers at the fish hatchery.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

- Possible questions for the candidate
- Resolution R1314-04

REQUESTED MOTION/ACTION:

Decision regarding appointment of the vacant planning commission position. The Mayor appoints with majority approval of the present council members. If the Mayor and the majority council are unable to agree on a candidate, then the position remains vacant.

If the Mayor and majority council can agree on a candidate, we need a motion approving the appointment. I prepared a resolution for the appointment in case the council decided to appoint Mr. Thompson. The resolution is listed in the Resolution and Ordinance portion of the agenda.

SUGGESTED MOTION

I move that we adopt Resolution R1314-04, a resolution confirming appointments to the planning commission and setting terms of office.

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council



City of Gold Beach

29592 Ellensburg Avenue
Gold Beach, OR 97444

Administration: 541-247-7029 • Police Department: 541-247-6671
www.goldbeachoregon.gov



COUNCIL/COMMISSION CANDIDATE INTERVIEW QUESTIONS

CANDIDATE BASED QUESTIONS

Tell us about yourself and some of your community activities.

Why are you interested in serving on the (INSERT COUNCIL/COMMISSION)?

What City services do use most frequently?

What do you feel are your strengths that you can bring to the City?

What public meetings have you attended in the past year—City, County, State, Federal?

CITY BASED QUESTIONS

What do you feel are the responsibilities of a (INSERT COUNCIL/COMMISSION) member in Gold Beach?

Based on your experiences or general awareness of the City, what do you consider to be the strengths and challenges for Gold Beach?

What do you think is the most important issue facing the City in the next 2 years?

Are you familiar with the various City Departments and the services they provide our citizens?

GOVERNING QUESTIONS

Do you know how the Oregon Government Ethics rules apply to city council members?

Are you familiar with the League of Oregon Cities and their role in local government?

OTHER QUESTIONS

Are you familiar with the recently adopted Urban Renewal Plan and did you have the opportunity to attend any UR public hearings?

Are you familiar with the City website or facebook page and the information available there?

Do you have any questions for us?

The City of Gold Beach is dedicated to enhancing quality of life, while promoting the health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community.

RESOLUTION R1314-04

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE PLANNING
COMMISSION AND SETTING TERMS OF OFFICE**

- WHEREAS:** The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.120(2) & (3); and
- WHEREAS:** Currently three vacancies exist on the Planning Commission; and
- WHEREAS:** The City Council advertised for interested persons to fill the vacancies;

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Richard Thompson to fill the vacant Position #4 on the Gold Beach Planning Commission, term to expire on December 31, 2015 and;

Reaffirms the previous appointments of:

Position #1:	VACANT	expires December 31, 2013
Position #2:	VACANT	expires December 31, 2015
Position #3:	Roy Lavender	expires December 31, 2013
Position #5:	Brent Thompson	expires December 31, 2013

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 12TH DAY OF AUGUST 2013.

APPROVED BY:

Karl Popoff, Mayor

ATTEST:

Candy Cronberger, City Recorder



CONSENT CALENDAR



MINUTES

DECEMBER 10, 2012 & MAY 13, 2013
POSTED SEPARATELY



PUBLIC HEARING

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **6. a./9. d.**
Council Hearing Date: August 12, 2013

TITLE: Ordinance 649—undeveloped alley vacation

SUMMARY AND BACKGROUND:

As part of the process to obtain additional right-of-way for the Third Street improvements the City entered into an agreement with the property owner to vacate an undeveloped alley located adjacent to their northern property line.

What is a road vacation? Road/street vacations are a legal process to revert unused or surplus public right-of-ways to private ownership. This is accomplished through an ordinance process. Once the ordinance is enacted it is recorded with the County Clerk. The County Assessor is also notified so they can change the tax records to reflect the reversion to private property. Statute requires that the vacated road be reverted to the properties abutting the road in equal parts. In this particular instance, the alley exists on the county tax maps only—there is no actual road on the ground. Probably most of the owners think they already own the undeveloped area already.

As part of the vacation process we are required by statute to notice the affected property owners and publish a notice of the hearing on the vacation in the newspaper.

FINANCIAL IMPACT:

There is no actual alley. The cost to the City for the vacation is just the process it: publication, hearing, and then recording the documents with the County.

DOCUMENTS ATTACHED:

- Ordinance 649 and maps

REQUESTED MOTION/ACTION:

Convene the public hearing on the proposal and take any testimony from the public. Based on the testimony and the information in the record, make a determination whether to approve/deny the vacation. If the council decides to proceed with the vacation the ordinance will require two readings. There is no urgency so the second reading can occur in September.

SUGGESTED MOTION:

I make the motion to adopt Ordinance 649 and approve the first reading of the ordinance by title only.

Staff will read the title of the ordinance into the record and this completes the first reading.

COPY OF REPORT AND ATTACHMENTS SENT TO: Council, Will Newdall PW Superintendent

ORDINANCE NO. 649

**AN ORDINANCE TO VACATE AN UNDEVELOPED ALLEY LOCATED WITHIN
THE BOUNDARIES OF THE CITY OF GOLD BEACH, LOCATED IN
SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 36,
TOWNSHIP 36 SOUTH, RANGE 15 WEST, WILLAMETTE MERIDIAN, CURRY
COUNTY OREGON AND REPEALING ANY ORDINANCES WHICH MAY BE IN
CONFLICT**

RECITALS:

1. The City had determined that an platted but undeveloped alley located in the vicinity of Walker and Third Streets, adjacent to tax lots 300, 400, 500, and 501 of Assessor Tax Map 3615-36DD is surplus to the needs of the City.
2. The City has determined the 10' X 200' undeveloped alley could benefit the adjacent property owners.
3. The City has given notice of the proposed vacation pursuant to the requirements of ORS 271.110 and a public hearing on the vacation was held on August 12, 2013.

NOW, THEREFORE, THE CITY OF GOLD BEACH ORDAINS AS FOLLOWS:

Pursuant to ORS 271.130, and following a public hearing, the City of Gold Beach hereby vacates the undeveloped alley as show on the attached EXHIBIT A. The subject property is located within the boundaries of the City and is located in the southeast quarter of the southeast quarter of Section 36, Township 36 South, Range 15 West, Willamette Meridian, Curry County, Oregon.

The title to the vacated alley shall attach to the lands bordering the alley in equal portions. The properties bordering the alley are tax lots 300, 400, 500, and 501 of Curry County Assessor Tax Map 3615-36DD and shown on EXHIBIT A.

All ordinances in conflict herewith are hereby repealed.

PASSED and ADOPTED by the City Council of the City of Gold Beach, State of Oregon, on this _____ day of _____ 2013.

Karl Popoff, Mayor

ATTEST:

Jodi Fritts, City Administrator

First Reading: August 12, 2013

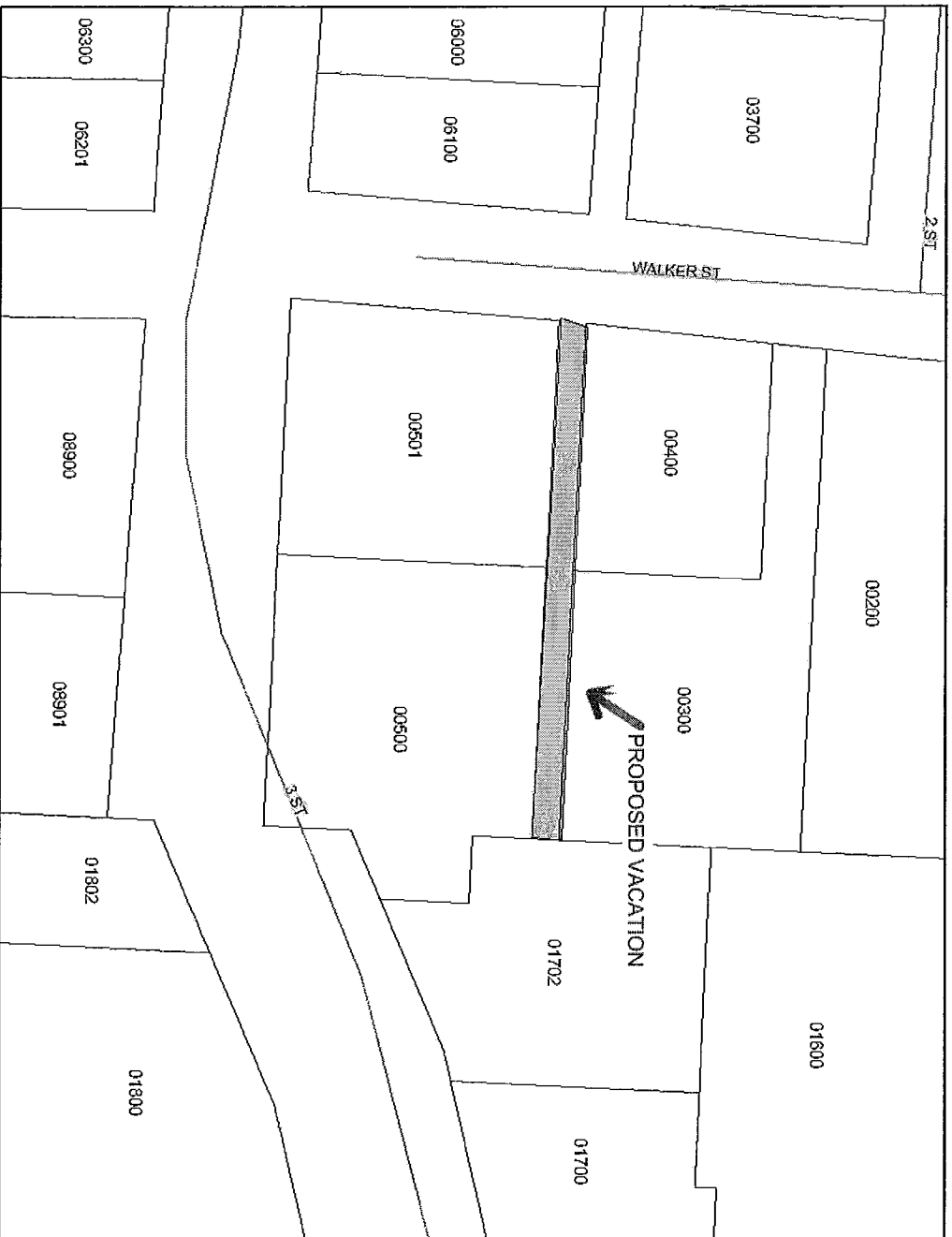
Aye: Nay:

Second Reading:

Aye Nay

Candy Cronberger, City Recorder

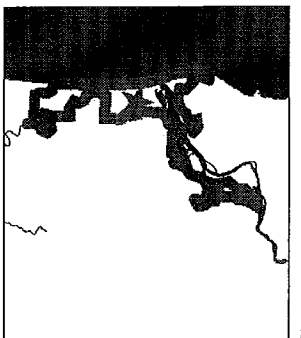
PROPOSED ALLEY VACATION



0 75 150 225 ft.

This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.

Map center: 42° 24' 45.55" N, 124° 24' 59.26" W



Legend

- ROADS ORTHO
- PARCELS
- URBAN GROWTH BOUNDARY

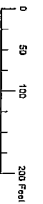


Scale: 1:750



Proposed
Attery
Vacation

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

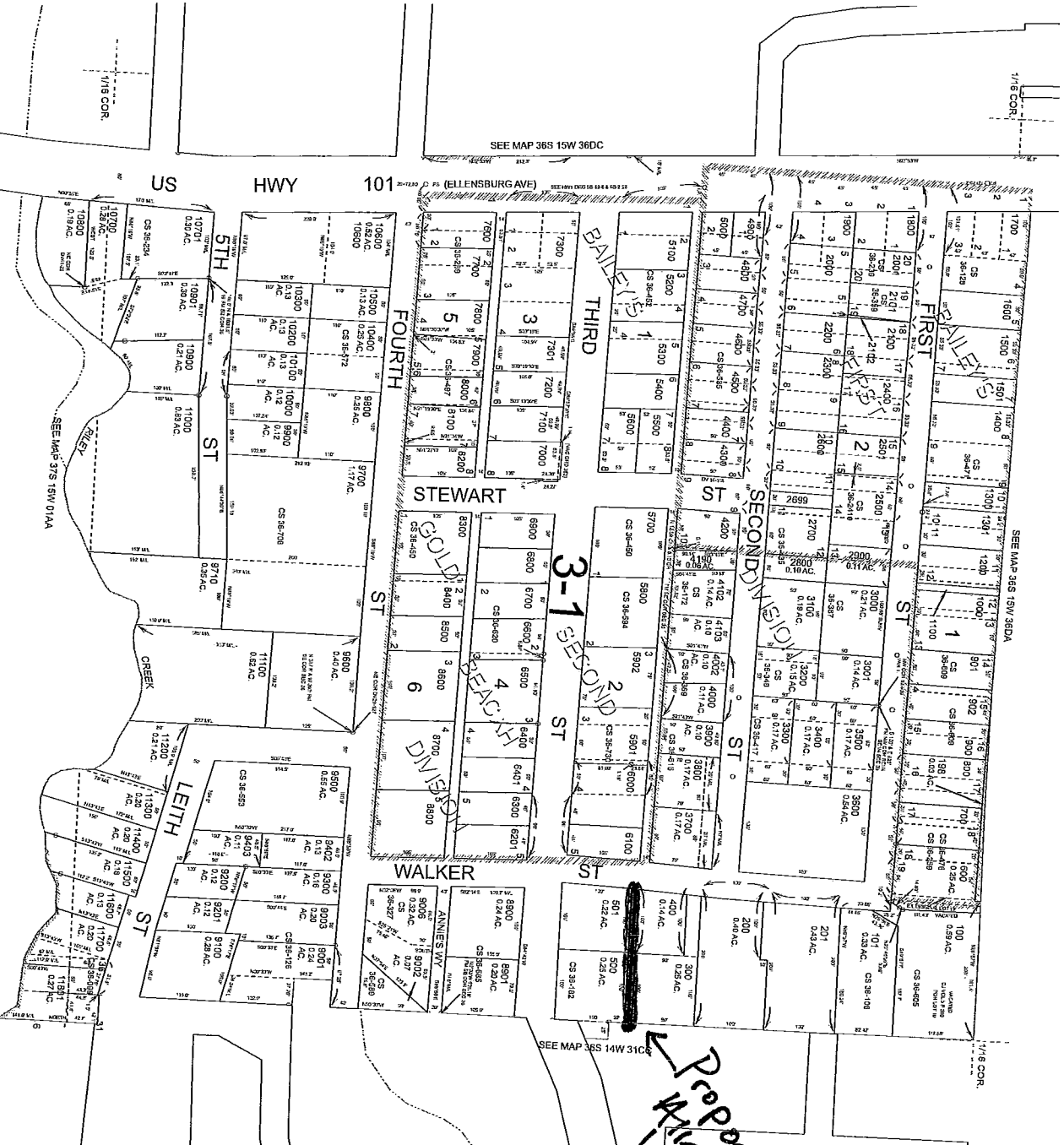


S.E. 1/4 S.E. 1/4 SEC. 36 T.36S. R.15W. W.M.
CURRY COUNTY
1" = 100'

36S15W36DD
GOLD BEACH

CANCELLED:

36S15W36DD
GOLD BEACH



Revised: RAA
11/30/2009
GOLD BEACH
36S15W36DD



PUBLIC CONTRACTS AND PURCHASING

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **8. a./9. c.**
Council Hearing Date: August 12, 2013

TITLE: Resolution R1314-03 Contract Award for Third Street improvements and general maintenance paving

SUMMARY AND BACKGROUND:

The award of this contract represents several years of work towards improving upper Third Street to put a sidewalk in to library. We had to acquire additional right-of-way in order to widen a section of the road to allow enough room for the sidewalk. We concluded negotiations with the property owner last month to secure the ROW. Additionally, we received an ODOT grant of \$50,000 towards the overall project.

We let a bid last month for the street improvements along with some additional general maintenance paving around town. We received four bids. Tidewater Contractors was the low bidder. Dyer Partnership, our engineers, recommends that we accept the bids and award the contract to the lowest responsive bidder, Tidewater. I have attached a copy of their recommendation letter.

FINANCIAL IMPACT:

The bid is for \$143,720. We have budgeted \$127,000 specifically for the Third Street work within the Streets and Special City Allotment (the ODOT grant) funds. The additional general maintenance paving is approved within the Streets budget.

DOCUMENTS ATTACHED:

- Resolution R1314-03
- Letter from Dyer Partnership

REQUESTED MOTION/ACTION:

Motion to accept the four bids and award the contract

SUGGESTED MOTION:

I move that we adopt Resolution R1314-03, a resolution to award a construction contract for Third Street improvements and other general maintenance paving projects.

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council, Will Newdall PW Superintendent, Aaron Speakman, Dyer Partnership,



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

August 8, 2013

Jodi Fritts-Matthey, City Administrator
City of Gold Beach
29592 Ellensburg Avenue
Gold Beach, OR 97444

RE: Third Street Improvements
Project No. 119.27

Dear Jodi:

This letter is to recommend action by the City in response to bids received on August 7, 2013 for the above referenced project. We received four bids ranging from \$143,720.00 to \$172,591.00. The Engineer's Estimate was \$126,500.00. Please see attached summary of bids.

We recommend that the City take the following action:

1. Accept all bids.
2. Award a contract to Tidewater Contractors, Inc., the lowest responsive bidder in the amount of \$143,720.00, contingent upon no protest being received during the Notice of Intent to Award Protest Period.

It is our opinion that Tidewater Contractors, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the Council concurs with our recommendation, we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following the Protest Period. Contracts and Performance Bonds will then be forwarded to Tidewater Contractors, Inc. for their signature.

Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at <http://www.oregon.gov/boli/WHD/PWR/docs/wh81.pdf>. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <http://egov.oregon.gov/BOLI/WHD/PWR/docs/wh-39.doc>.

Sincerely,

**The Dyer Partnership
Engineers & Planners, Inc.**

Aaron Speakman, P.E.
Project Engineer

TABULATION OF BIDS

**Third Street Improvements
City of Gold Beach
Project No. 119.27**

Date: August 7, 2013
Bids Received: 2 p.m.
The Dyer Partnership Engineers & Planners, Inc.

<u>Name of Bidder</u>	<u>Basic Bid</u>	<u>Comments</u>
Tidewater Contractors, Inc.	\$143,720.00	
John D. Rapraeger, Inc.	\$147,700.00	
Pair-A-Dice Contracting, LLC	\$169,410.00	
Freeman Rock, Inc.	\$172,591.00	

RESOLUTION R1314-03

**A RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR
THIRD STREET IMPROVEMENTS AND OTHER GENERAL MAINTENANCE
PAVING PROJECTS**

WHEREAS, The City solicited interested bidders for proposed improvements to Third Street and other general maintenance paving projects; and

WHEREAS, Four individual bidders submitted bids for consideration for the street and paving improvements; and

WHEREAS, According to ORS 279C.375 (1), the City of Gold Beach is required to award the contract to the lowest responsive bidder; and

WHEREAS, Tidewater Contractors, Inc. submitted the lowest responsible bid for the project with a bid of \$143,720; and

WHEREAS, In accordance with ORS 279C.375 (2), the project engineer, the Dyer Partnership Engineers & Planners, Inc., acting on behalf of the City of Gold Beach, notified all bidders of the City's intent to award the contract to Tidewater Contractors, Inc. as the lowest responsible bidder; and

WHEREAS, The project engineer, the Dyer Partnership Engineers & Planners, Inc. has confirmed that Tidewater Contractors, Inc. is the lowest responsible bidder and recommends the City award the contract to Tidewater Contractors, Inc..

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Gold Beach, awards the construction contract for Third Street Improvements and general maintenance paving projects to the lowest responsible bidder, Tidewater Contractors, Inc. and authorizes the City Administrator to execute all documents related to the project.

Passed by the City Council of the City of Gold Beach, County of Curry, State of Oregon, this 12th day of August, 2013.

Karl Popoff, Mayor

ATTEST:

Candy Cronberger, City Recorder



ORDINANCES & RESOLUTIONS

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. 9. a.
Council Hearing Date: August 12, 2013

TITLE: Resolution R1314-01 Capital Projects Local Option Tax for fire truck

SUMMARY AND BACKGROUND:

Since 1989 the City has put forth a capital projects local option tax levy for the purchase of fire trucks. The levies run for a seven year period and then a new truck is purchased. The levies have been renewed every seven years for over 20 years. The most recent levy was approved in 2004 and sundowned in 2011. We are purchasing the truck this year from the proceeds of that levy.

The first step in the election process is for the Council to acknowledge the need for the election and then to review and approve the ballot measure language that will put before the voters in November. State election filing deadlines require the measure documents be filed with the County Clerk by September 5th. We are required to publish notice of the proposed measure at least ten days prior to that filing deadline.

Fire Chief, Bruce Floyd, made a presentation to the Council in January regarding the necessity to replace the fire trucks on regular schedule and how having adequate equipment ensures our higher insurance protection rating. I have attached a copy of that informational report for your convenience.

FINANCIAL IMPACT:

The proposed levy is for a total of \$60,000 per year which is approximately \$0.27 per \$1,000 of assessed value

DOCUMENTS ATTACHED:

- Resolution R1314-01
- January Council report from Chief Floyd

REQUESTED MOTION/ACTION:

Adopt/Do not Adopt Resolution R1314-01

Suggested Motion:

I move that the Council ADOPT/DO NOT ADOPT Resolution R1314-01, a resolution of the City of Gold Beach, to submit to the voters of the City a measure concerning a seven year capital projects local option tax for a fire truck and call an election.

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council and Chief Floyd

RESOLUTION R1314-01

A RESOLUTION OF THE CITY OF GOLD BEACH, CURRY COUNTY OREGON, TO SUBMIT TO THE VOTERS OF THE CITY A MEASURE CONCERNING A SEVEN (7) YEAR CAPITAL PROJECTS LOCAL OPTION TAX FOR A FIRE TRUCK AND TO CALL AN ELECTION

RECITALS:

- A.** The City's 2012-2013 property tax base of \$518,586 (\$2.336 per \$1000 of assessed value), was established by Constitutional limitation, and the Council has not received approval of a new tax base proposal since at least June of 1999.
- B.** The City has historically financed acquisition of new fire trucks through serial levies in approximately seven (7) year increments. The first levy was approved by the voters in 1989. The most recent fire truck levy was approved by the voters in November 2004.
- C.** In order to continue to finance the capital purchase of adequate fire protection equipment, specifically a fire truck, the Council has determined that a Capital Projects Local Option Tax be established for the acquisition of the fire truck.

NOW, THEREFORE, THE CITY OF GOLD BEACH RESOLVES AS FOLLOWS:

Section One. The Measure hereinafter set forth shall be submitted to the legal voters of the City of Gold Beach, Oregon, at an election to be held on November 5, 2013 for their adoption or rejection:

TITLE:

**THIS MEASURE MAY BE PASSED ONLY AT AN ELECTION WITH AT LEAST
A 50 PERCENT VOTER TURNOUT.
SEVEN YEAR CAPITAL PROJECTS LOCAL OPTION FIRE TRUCK LEVY.**

QUESTION:

Shall Gold Beach impose \$60,000 per year for seven years for capital projects beginning in fiscal year 2014-2015? This measure may cause property taxes to increase more than three percent.

SUMMARY:

This measure would impose property taxes of \$60,000 per year for seven years to purchase a replacement fire truck for the City of Gold Beach. Fire trucks average a useful life of twenty-five years. New trucks currently cost between \$400,000 and \$700,000. Purchase of a new truck from this levy is expected by June 30, 2022. The Gold Beach-Wedderburn Rural Fire Protection District, to which the City provides contract fire protection services, will contribute \$100,000 toward the purchase price. The total amount to be raised by this local option tax is \$420,000. It is estimated that the proposed tax will result in a rate of \$0.27 per \$1,000 of assessed value. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

Section Two: The City Administrator is directed to give not less than ten days' notice of the proposed ballot measure by publication of one notice thereof in a newspaper of general circulation within the City.

Section Three. The City Council orders this City election to be held in the City of Gold Beach, Oregon, concurrently with the general election, on the 5th day of November, 2013, in accordance with the provisions of Chapter 254 of the Oregon Revised Statutes. The ballots shall be counted and tabulated and the results certified as provided by law.

Section Four. The election shall be conducted by Curry County. The County Clerk for Curry County is hereby instructed to prepare ballots and to take other actions necessary to conduct the election.

Section Five. This Resolution, including the proposed ballot title, shall be filed with the City Administrator at the City of Gold Beach City Hall.

Section Six. The City Administrator shall give notice of this measure as required by law and take such other actions and otherwise proceed with the election as provided by law.

Section Seven. This Resolution shall become effective immediately upon its adoption

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 12th DAY OF AUGUST 2013.

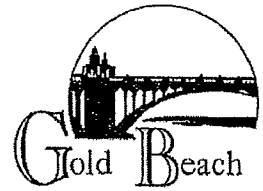
SIGNED BY:

Karl Popoff, Mayor

ATTEST:

Jodi Fritts, City Administrator

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. 10 a.

Council Hearing Date: January 14, 2013

Department: Fire

Contact/Title: Jodi Fritts, CA
Email: jfritts@goldbeachoregon.gov

TITLE: Proposed plans for fire department equipment and facilities

SUMMARY AND BACKGROUND:

Attached is a report from Fire Chief, Bruce Floyd, regarding proposed fire equipment and facilities. I am in favor of his proposal as it provides, in my opinion, greater safety to our citizens and the districts we serve and assist.

FINANCIAL IMPACT:

Planned expenditure of serial levy funds-approximately \$425K

DOCUMENTS ATTACHED:

- Report from Chief Floyd

REQUESTED MOTION/ACTION:

None at this time. This is a precursor to discussions for the upcoming budget season

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council
Chief Floyd

Proposed plans for fire department equipment and facilities

HISTORY: Approximately 30 years ago the City lacked the ability to purchase necessary fire apparatus on a programmed basis. At that time the City went to the voters to support this effort through a seven year serial levy. Since that time the levy has been consistently renewed until the most recent levy sundowned in November of 2011. The Gold Beach/Wedderburn Rural Fire Protection District (which we cover) also contributes annually to the apparatus fund.

As a planning tool, we originally looked at the national average life span of a fire engine—approximately 15 years; and then made adjustments for what we could realistically expect for our level of usage. At that time, based on local experience and the experiences of other small town fire departments, we determined that a 25-30 year life span was realistic for replacement planning purposes.

The Insurance Services Office (ISO) collects and evaluates information from communities on their structural fire suppression capabilities. The data is analyzed using their Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC) number is assigned to the community. This PPC number is utilized by insurance providers when insuring structures within that community. The ISO indicates that we need to have three (3) frontline fire engines and one (1) reserve (semi-retired) at any one time to maintain our current rating of PCC Residential 5.

The rotation plan for replacement of front line equipment was to purchase a new engine approximately every seven years, with the newest replacing the oldest. Due to the age and space constraints of our current fire station we have historically housed the reserve engine with a neighboring fire district—allowing for their use of the equipment, while retaining the ownership for our rating needs. The “on loan” engines are the oldest of our engines and due to the construction methods of the day, as well as the dated safety features, their serviceability is questionable by today’s standards.

PRESENT DAY: Once the funding mechanism was in place (serial levy) we were able to purchase fire apparatus that has been a higher quality and longer lived equipment than we have purchased in the past. Where our '46, '56, '65, and '74 engines were more than ready for replacement by the end of the expected life span we have found that our current fleet of '87, '96, and '06 engines are living longer. The '74 is our “on loan” reserve. The '87 is due to be rotated into reserve status according to our normal timeline. However, we feel it is still serving us well, and with normal maintenance and repairs, it will serve us through another seven year rotation. In a nut shell, we find ourselves ahead of the curve after almost 30 years of pursuing the acquisition of three, quality Class A fire engines.

MOBILE WATER SUPPLY a long standing need: The water distribution system within the City is in excellent condition (and noted by ISO in their recent review) due to the diligent improvements made over the past decades. However, we still have areas where fire hydrants are

not within reach of fringe areas such as Hunter Creek and large portions of the GB/Wedderburn District that we cover. Their district has the greatest amount of structures not adequately covered by fire hydrants. In areas with sufficient hydrants, water supply is not an issue. In those areas inadequately covered water supply is a critical issue.

All of our engines carry 750 gallons of water (the '87 carries 1000) which means we can carry 2500 gallons collectively. A two engine response will bring approximately 1500-1750 gallons to a scene. A third engine would bring the maximum capacity. 1500-2500 gallons of water is a marginal amount to extinguish most well involved structure fires. We are not equipped to supply water to fringe areas lacking sufficient hydrants.

PROPOSED SOLUTION: As we find ourselves caught up on the curve of Class A engines, we recommend that we keep the '87 engine in-house and active and a purchase a 2000 gallon water tender to add to the fleet. The tender would more than double the amount of water we could deliver in addition to our two engine standard response. This would greatly improve water availability in those areas with marginal hydrant coverage. The in-house retention of the '87 engine gives us even more depth to our response capabilities.

VEHICLE HOUSING: We currently lack the floor space to house five pieces of equipment (the existing fleet plus the tender). We propose to reconfigure the existing fire hall and meeting room to accommodate the additional vehicle. This would involve removing approximately 500 square feet of the existing meeting room space (currently underutilized) and extending the building footprint west and north. This would free up a bay in the main apparatus room to accommodate the water tender.

FUNDING FOR TENDER AND BUILDING: We have spoken with legal counsel and the funds collected from the serial levy can be utilized for the tender purchase and building alterations. We currently have approximately \$425K in savings for these purchases.

THE FUTURE: While we currently find ourselves "ahead of the game" with the acquisition of the tender and taking advantage of the extended longevity of better quality equipment; we still need the support of the communities we serve in passing future serial levies to maintain our fire suppression capabilities on a programmed basis. At some point we will need to retire the '87 engine. In seven years it will be 33 years old. A new engine in 2018 will likely cost \$500K or more. The cost of the annual serial levy is lower than the increased fire insurance costs if our community's ISO rating is lowered. It is critical that we continue our serial levy and begin saving for this future purchase.

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **9. b.**
Council Hearing Date: August 12, 2013

TITLE: Resolution R1314-02 Accepting grant funding from DLCD

SUMMARY AND BACKGROUND:

The Department of Land Conservation and Development gives coastal cities a \$4500 grant annually to help with coastal planning services. We more than match the \$4500 annually so it's an easy grant—we just submit semi-annual reports which are fairly painless. In order to receive the grant the City is required to adopt a resolution accepting the grant funds.

FINANCIAL IMPACT:

The grant provides funding for the City planning program

DOCUMENTS ATTACHED:

- The resolution and the award letter from DLCD

REQUESTED MOTION/ACTION:

Motion to approve resolution R1314-02

Proposed motion: I move that the Council approve Resolution R1314-02: a resolution accepting grant funding from the Oregon Department of Land Conservation and Development to support planning services.

COPY OF REPORT SENT TO:

Council

RESOLUTION R1314-02

**A RESOLUTION ACCEPTING GRANT FUNDING FROM THE OREGON
DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT TO
SUPPORT PLANNING SERVICES**

- WHEREAS:** The Oregon Department of Land Conservation and Development (DLCD) receives federal funding from the National Office of Ocean and Coastal Resource Management to support coastal zone management programs; and
- WHEREAS:** DLCD distributes these funds to small coastal cities through the Oregon Coastal Management Program; and
- WHEREAS:** The City of Gold Beach annually receives \$4,500 in grant funding from the Oregon Coastal Management Program to support City planning services; and

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Gold Beach, Oregon, formally requests the Coastal Management grant funding from the Oregon Department of Land Conservation and Development in the amount of \$4,500 to support City planning services and authorizes the City Administrator to accept the grant funding on behalf of the City

Passed by the City Council of the City of Gold Beach, County of Curry, State of Oregon, this 12th day of August 2013.

Karl Popoff, Mayor

ATTEST:

Candy Cronberger, City Recorder



Oregon

John A. Kitzhaber, MD, Governor

Department of Land Conservation and Development

Oregon Coastal Management Program

635 Capitol Street NE, Suite 150

Salem, OR 97301-2540

Telephone: (503) 373-0050

Fax: (503) 378-6033

<http://www.oregon.gov/LCD/OCMP>

RECEIVED

JUL 25 2013

CITY OF GOLD BEACH



July 22, 2013

Jodi Fritts-Matthey, City Administrator
City of Gold Beach
29552 Ellensburg Ave
Gold Beach, OR 97444

Dear Jodi:

The Department of Land Conservation and Development (DLCD) is pleased to offer the City of Gold Beach a Coastal Management grant for \$4,500 to assist you in your planning needs.

The enclosed grant agreement indicates the total amount of our offer and lists the standard and special conditions the City must meet. These conditions are essentially the same as the past few years. Please note the following:

1. Before signing the grant agreement, **please read the agreement and attachments carefully** as they contain the terms and conditions upon which the grant is offered. If any corrections in contact information, etc. are necessary, please make those with red ink and initial the changes. If you have any questions, please contact your assigned DLCD field representative which is listed on the first page of the grant agreement.
2. **Sign and return the original agreement to DLCD** to diana.evans@state.or.us. I will then have DLCD sign, scan and return to you the fully executed agreement. Signature of the grant declares acceptance of **all** terms and conditions in the grant agreement. Please note that there are reporting requirements as a result of accepting this grant. They are spelled out within the text of Attachment A.
3. **In addition** to signing and returning the original agreements, the agreement **must be** accompanied by a request for the grant funding by way of a **formal letter or resolution from your City Council or Board of Commissioners**. This was a new requirement for 2008, and we are continuing this request for the 2013-2014 grant term.
4. The grant agreement is **not** in effect until the agreements **and** letter/resolution are returned to the department **and** signed by DLCD.
5. A FAX will not be accepted.

Funds will be sent to you in accordance with the payment schedule in the grant agreement.

Sincerely,

Patricia L. Snow, Manager
Oregon Coastal Management Program

Enclosure





MISC. ITEMS

INCLUDING POLICY DISCUSSIONS AND
DETERMINATIONS

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. 10. a.
Council Hearing Date: August 12, 2013

TITLE: Community Promotions Committee makeup

SUMMARY AND BACKGROUND:

City Business Code Section 4.280 provides for the makeup of the committee. Currently the membership is as follows: Two positions from the Chamber of Commerce, two positions from lodging establishments, one member directly involved in the tourist industry. We actually have no committee at this time due to resignations and members moving away from the area. Additionally, there was discussion of disbanding the committee last year after repeated reminders to the committee about their duties and responsibilities.

The Council has considered at various times: disbanding the committee, removal of members, and the complete reformation of the committee with a different membership component. Last year the Council directed me to prepare a possible new makeup of the committee. At the July meeting the Council again directed me to provide a possible membership makeup. I have prepared and attached both last year's proposal and my proposal for this year.

The Council is the legislative branch of the City and I am the Administrative, so whatever decision the Council makes I will implement fully and completely. Having said that, I would like to share some concerns I have about promoting by committee.

There are pros/cons to a promotions committee. I had deep concerns about the effectiveness of the committee between 2009 through 2012. The committee seemed to have a different understanding of their role and felt more empowered than they legally were. Discussions by former CA Barnes with the group and by me after her were to no avail. I gave the Council various memos last year regarding the situation and spoke individually with several of you about my concerns.

I am not inherently opposed to committees—I have worked with committees, councils, and commissions in all of my almost 25 years of government life. But sometimes committees can bog down and then no work gets done, or committees lose sight of their role. Sometimes certain leadership styles are not effective for a particular type of event/process. For example, in a military setting, majority-democratic rule simply is not possible. Decisions have to be made quickly and a hierarchy of order must reign. Someone has to lead.

At the risk of sounding fascist, I believe the current economic crisis in our county requires government intervention in promotions and someone to be a leader. I truly feel we are at war economically just to survive here in Curry County. War can't be waged by committee. I have attached a copy of the Pilot's Wednesday story about promotions in Brookings as local proof. We have been in this same situation and we can't peddle backwards.

It's been a little over a year since the Administrator's office has taken over the marketing piece of Community Promotions. With the help of our marketing firm we developed the first marketing plan Gold Beach has had since 2002. It contains market data, analysis, short and long term goals, and in just barely a year we have met almost all the goals in the plan. We will revise the plan in October after the current tourist season and set new goals.

Some Stats:

- For the month of June 2013 we had a 20% increase in occupancy over the same period last year. This was our best June since 2007.
- We had a 5% increase in occupancy overall for fiscal year 2012-2013.
- We have had a 7% increase in visitors to the Visitor Center for the period of January-July over 2012.
- Our 10 year old (!) website was getting approximately 2600 visits a month last year. We totally redesigned and launched the new website last September. We are now averaging over 5000 visits a month and for the month of July we had 12,639 unique visitors.

Last week the statewide media incorrectly reported the entire Rogue River was closed due to the wildfires. This could have been catastrophic to our tourism industry in our busiest month of the year. Instead, the following massive media blitz was ignited. In the midst of the crisis I was contacted by a tourism partner and reminded of the leadership role I said the City would assume in tourism economic development. He said "Remember Jodi you said at the Chamber Luncheon "Make lemonade from lemons." I told him we already were, and that is exactly what we did.

- we had our website main page changed within hours touting the "Coast was Cool and Clear"
- in less than 6 hours we had a new commercial produced, approved, and sent to the media in Medford and Eugene—it began airing less than 24 hours later. We posted the commercial immediately on our facebook pages and shared it with local partners.
- we coordinated with the Chamber, the Jet Boats, the Pilot, Travel Oregon, the Southern Oregon Visitors Association (SOVA), the Oregon Coast Visitors Association (OCVA), and Crater Lake Country (a regional tourism consortium) to get the "Coast is Clear" message out to every available media outlet and let them know Gold Beach was open for business and send them our way
- our marketing firm Carson-McHugh personally contacted all the media outlets in the Valley to let them know they were incorrectly reporting the closure

We have accomplished these results in barely a year with me, Carson-McHugh, and the Chamber of Commerce. I'm not going lie—we have our detractors--and vocal ones. There are people that will never be satisfied with whatever our marketing efforts are—that's just a fact. All I can say to that is: "You can be the ripest, juiciest peach in the world and there's still going to be someone that hates peaches." (*Yes, Dita Von Teese said that, and yes, I just quoted her.*)

FINANCIAL IMPACT:

None at this time

DOCUMENTS ATTACHED:

- Article from Wednesday, August 7th Curry Coastal Pilot
- Proposed committee makeup

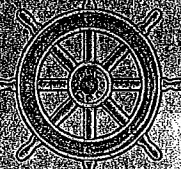
REQUESTED MOTION/ACTION:

Decision regarding how to proceed.

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council

CURRY COASTAL PORT



*****CAR-RT 10T**R-003
#235607 08/04/2001
CITY OF GOLD BEACH
29592 FLETCHING AVE
GOLD BEACH OR 97444-6700

WEDNESDAY AUGUST 17, 2001 SEWING CURRY COUNTY SINCE 1946 BROOKINGS, OREGON

Brookings Tourism committee struggles with issues

By Jane Stebbins
Pict staff writer

When fires broke out in the Rogue River Valley last month, Gold Beach and Crescent City were all over it.

The city of Gold Beach immediately changed its website to let people know the "Coast is Clear!" Jerry's Rogue Jets blanketed the area with emails. A commercial touting the clean air and fun activities on the coast was aired on inland television. Crescent City did the same, nominating itself as a refuge from the smoke.

Brookings was noticeably absent from the advertising flurry. The ability to immediately respond — or inability thereof — is one of the problems in the structure of the Tourism and Marketing Committee the group wants to address as it goes forward.

The timing was ominous, as the city council recently asked the board how it wants to proceed since it now has almost a year experience in television, Internet and event marketing.

The advisory committee was formed last fall and suggests ways the city council can increase tourism here using its transient occupancy taxes. As of July 1, another fiscal year — and an estimated \$35,000 in available tourism funds — is upon them.

Part of a restructuring will likely include appointing a chairperson and determining the qualifications needed to join the board — a major bone of contention at last week's meeting, and one that almost caused talks to break down for the second time.

The group agreed it needs more structure — perhaps even outlining it under the city's municipal code — but arguments about hidden agendas, politics and personalities erupted about halfway through the meeting.

Barbara Cramella, a realtor on the board, lashed out against another member, noting that person had less-than-exceptional experience and had a "couple of failed businesses."

See Tourism, Page 9A

TOURISM

Continued from Page 1A

Cramella said she feels the committee should be comprised of people with a professional, vested interest in tourism, including representatives from the Port of Brookings Harbor and the Brookings-Harbor Chamber of Commerce.

That received a less-than-enthusiastic response.

Tim Patterson, newly appointed to the port board, said getting a representative from the port could take months. Additionally, a new interim president is at the helm of the chamber, and no one knows the immediate future of that organization.

Other committee members said they thought the group had done well in the past six months, having gone from little experience — and no structure — to championing the city with commercials in the Rogue River Valley, funding startup events and Internet spots.

Cramella thought

otherwise.

"I don't think it's worked perfectly since the beginning," she said. "We've lost half our committee members because a few people have taken over. A few people have elected themselves. There is no structure. Three people made a decision for the whole board (at the last meeting). I'd love to be a part of it, but I don't feel I am."

"I feel like we're all spinning our wheels," Cramella added. "I want to work together as a team. It's a new day; we need to move forward for the best of the city."

Others noted that only two board members are no longer active — state parks representative Brent Siebold who retired and moved, and jewelry store owner Jeremy Small who couldn't make meetings — and a decision made at the last meeting was only done without Cramella because of a deadline.

The committee now includes Cramella, Bob Pieper, owner of Hearth and Home,

Peter Spratt, manager with the Brookings Inn and Flying Gull Restaurant, Tim Patterson, owner of the Redwood Theater and port board member, and retirees Joe Willett and Candice Michel.

Cramella indicated she would prefer the city council codify by ordinance the qualifications and duties of a board that now of it merely makes recommendations to the city council on how to spend its tourism dollars.

Others felt they shouldn't quite leap to that extreme, and perhaps ease into it by incorporating more strict requirements regarding new members' experience.

"If you've been a government employee your entire life, this is not the committee for you," Spratt said. "It's better to have some experience in tourism and advertising than not have any."

"I don't want anybody on the committee who's all about tourism," Pieper stated. "I don't want to be another Seaside."

"Yeah, a bunch of hicks run this town, but that's OK," he added. "Look at (Washington) D.C., and all those Harvard people. I'd rather have hicks running this town."

2013 PROPOSED COMMITTEE MAKEUP

The Southern Oregon Visitors Association (SOVA) is comprised of seven counties in southern Oregon and Northern California. Each county has four members on the board and chair for their county. Membership for each county must be two Chamber of Commerce or Visitor Bureau employees or board members. Two at-large members for each county must be from tourism industry businesses.

In addition one at-large member must represent public lands with the Southern Oregon region—such as: USFS, BLM, National Parks Service, or State Parks.

The Oregon Coast Visitors Association (OCVA) is comprised of one person from each coastal county representing a DMO (destination marketing organization—the City of Gold Beach and the Chamber of Commerce are DMOs); and four at-large positions: one north, central, and south coast, and one additional from anywhere on the coast.

It's important to note both tourism organizations do not have general public members. Members must be either DMOs or within the tourism industry. This is vital. Tourism is a constantly changing industry—what worked last year or last decade may not work today. The explosion of smart phones and tablet devices for digital, on-demand, real time information is a perfect example.

Proposed Committee Makeup:

A five person advisory committee plus the Tax Administrator.

Position #1: Gold Beach Chamber of Commerce; this position shall be occupied by an individual recommended to the City Council by the Chamber Board.

Position #2: Jet Boats; this position shall be occupied by an individual that is an owner or current employee of the Jet Boat tours.

Position #3: Hotel/Motel or Vacation Rental; this position shall be occupied by an individual who is an owner or current employee of a hotel or motel, or the owner or manager of a vacation rental within the greater Gold Beach area.

Position #4: Public Lands; this position shall be occupied by an individual that is a representative of Public Lands such as the Port of Gold Beach, Oregon State Parks, United State Forest Service, or other similar public entity with recreation resources within the greater Gold Beach area

Position #5: Sporting/Adventure Industry; this position shall be occupied by an individual from a business/group representing sporting goods, fishing or hunting guides, a professional organization of sporting businesses, or similar fishing/hunting/guiding group doing business in the greater Gold Beach area.

Position #6: Tax Administrator or designee: The Tax Administrator or the Tax Administrator's designee shall be a non-voting member of the Committee by may take part in all committee discussions.

TERM OF OFFICE: Except for Position #10, which shall be the Tax Administrator or the designee at the Tax Administrator's discretion, the even numbered positions shall be appointed in even number years to serve two (2) year terms. The odd numbered positions shall be appointed in odd number years and shall serve two (2) year terms.

DEFINITIONS:

Greater Gold Beach Area: is the area defined by the Gold Beach 97444 zip code.

2012 PROPOSED COMMITTEE MAKEUP

The Community Promotions Committee shall be a ten member advisory commission made up of the following positions appointed by the Mayor with majority approval of the City Council:

Position #1: Gold Beach Chamber of Commerce; this position shall be occupied by an individual recommended to the City Council by the Chamber Board.

Position #2: Sporting/Adventure Industry: this position shall be occupied by an individual from a business/group representing sporting goods, fishing or hunting guides, a professional organization of sporting businesses, or similar fishing/hunting/guiding group doing business in the greater Gold Beach area.

Position #3: Real Estate, Title Escrow, or Financial; this this position shall be occupied by an individual actively working in the real estate, title escrow or banking field in the greater Gold Beach area.

Position #4: Restaurant: this position shall be occupied by an individual from the greater Gold Beach area restaurant industry and must be an owner or current employee of a restaurant or food service establishment.

Position #5: Hotel/Motel: this position shall be occupied by an individual who is an owner or current employee of a hotel or motel from the greater Gold Beach area.

Position #6: Port of Gold Beach: this position shall be occupied by an individual that is a current Port Commissioner, employee of the Port, or a port tenant.

Position #7: General Retail: this position shall be occupied by an individual that is an owner or current employee of a general retail business in Gold Beach. General retail does not include hotels/motels, restaurants, or other similar businesses that are not engaged primarily in the trade of retail goods.

Position #8: Vacation Rental: this position shall be occupied by an individual that is an owner or manager of a vacation rental located within the greater Gold Beach area.

Position #9: At-Large: this position shall be occupied by an individual that is a community member not otherwise listed above.

Position #10: Tax Administrator or designee: The Tax Administrator or the Tax Administrator's designee shall be a non-voting member of the Committee by may take part in all committee discussions.

TERM OF OFFICE: Except for Position #10, which shall be the Tax Administrator or the designee at the Tax Administrator's discretion, the even numbered positions shall be appointed in even number years to serve two (2) year terms. The odd numbered positions shall be appointed in odd number years and shall serve two (2) year terms.

DEFINITIONS:

Greater Gold Beach Area: is the area defined by the Gold Beach 97444 zip code.

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **10. b.**
Council Hearing Date: August 12, 2013

TITLE: Correspondence from City of Brookings

SUMMARY AND BACKGROUND:

The City of Brookings sent the attached copy of a letter to the County Board of Commissioners. I am providing it as an FYI. Mayor Popoff and I will be meeting with the Mayor and Managers of Brookings and Port Orford Monday. Mayor Popoff can report on the meeting.

FINANCIAL IMPACT:

None at this time

DOCUMENTS ATTACHED:

- Letter dated July 23rd from Brookings to the County Commissioners

REQUESTED MOTION/ACTION:

None required but the council may wish to discuss the topics (taxes)

COPY OF REPORT AND ATTACHMENTS SENT TO:

Council



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
rhedenskog@brookings.or.us; www.brookings.or.us

Mayor Ron Hedenskog

Board of Curry County Commissioners
94235 Moore Street, Suite 122
Gold Beach, OR 97444-0746

July 23, 2013

Dear Board of Commissioners,

The purpose of this letter is to clearly state the position of the City of Brookings with respect to a possible countywide property tax levy for law enforcement now being contemplated by the Board of Commissioners.

Beginning with the levy in 2010, the Brookings City Council has opposed taxation that unfairly asks its citizens to subsidize Sheriff's patrol deputies in the unincorporated areas of the County. In addition, the City Council has argued against any levy methodology that unfairly places a greater responsibility on Brookings citizens to fund District Attorney, court, juvenile, probation, and jail services. The City Council has consistently stated that all County citizens should share equally in the funding of essential law enforcement. Today, the City Council is in unanimous agreement with this same approach.

In April, the Brookings City Council proposed a split rate levy of \$0.92 and \$1.93 per \$1,000 assessed valuation to pay for County law enforcement services that equally benefit residents of the cities and the unincorporated areas. That rate was based on our analysis of a document supplied by Commissioner Smith. Since then, the Board of Commissioners has approved the 2013-14 budget; that budget can now be used to supply more reliable numbers.


Although the Board of Commissioners may agree on a somewhat different levy rate, the City Council is recommending specific language for the proposed levy, such that the use of proceeds from this property tax levy should be explicitly defined in the language of the measure as being limited to the following:

1. Sheriff's Department general administration, not including road deputies or dispatching services;
2. The operation and maintenance of the County jail;
3. The provision of District Attorney services;
4. The provision of Juvenile and Probation services; and
5. The local cost share of the County Emergency Services Coordinator.

The Brookings City Council further recommends that any such property tax levy be authorized for a period of three years, during which time alternatives for providing and funding law enforcement services in Curry County would be explored.

The Brookings City Council believes that the County has other alternatives at its disposal to secure funding for patrol services in the unincorporated area and for dispatching services, such as the current practice of charging fees to the cities of Port Orford and Gold Beach for dispatch services, and placing a transient lodging tax measure before the unincorporated area voters to fund Sheriff patrol services.

Sincerely,


Ron Hedenskog
Mayor

Cc: City Council
City Manager Gary Milliman
Sheriff John Bishop
Mayor James Auburn, City of Port Orford
Mayor Karl Popoff, City of Gold Beach
Curry Coastal Pilot

GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **10. c.**
Council Hearing Date: August 12, 2013

TITLE: Upcoming Meetings and Trainings **Nothing going on for the month of July.**

August 20 & 21st-Oregon Coast Economic Summit. Two day workshop hosted by the Oregon Coastal Caucus. This year's theme: "The Challenge of Change: Respecting Rural and Coastal Communities while Creating New Economic Opportunities". Mayor Popoff and I will be attending. We will report back at the September meeting.

August 28th-LOC Region 4 Small Cities Meeting: This is the quarterly regional meeting with our Region 4 neighbors. City of Bandon is hosting this time. Please let me know if you would like to attend and we will make the arrangements. This is a free workshop.

LOC Annual Meeting in Portland is all set. Everyone is registered and the hotel reservations have been made at the conference facility.